



# **KITTITAS COUNTY**

## **DEPARTMENT OF PUBLIC WORKS**

Mark Cook, Director

### **REQUEST FOR STATEMENT OF QUALIFICATIONS SUPPORTING DESIGN of PAVEMENT and GUARDRAIL REPLACEMENT ON VANTAGE HIGHWAY MP 21.25 TO MP 27.51 KITTITAS COUNTY, WA**

**All submittals received after 10:00 AM LOCAL TIME ON JULY 30, 2020 will be  
discarded**

#### **PURPOSE:**

Existing pavement along Vantage Highway (MP 21.25 to MP 27.51) requires structural reinforcing. Subgrade damage resulting from super heavy loads are suspected as the damage causing agent. A structural overlay will require replacement of existing guardrail. Bid ready plan set, specifications and bid support are required from the selected consultant.

#### **SCOPE OF PROJECT:**

Pavement design utilizing reinforcing fiber material, replacement of all existing guardrail for T-31 compliance and associated system improvements as required such as relocated drainage or other impacted existing infra-structure less franchised utilities. CONSULTANT will utilize COUNTY supplied survey providing the basis of design work.

#### **PROCEDURES FOR SUBMITTAL:**

If you wish to be considered for work under this SOQ, you must be a registered consultant on the Municipal Research and Service Center (MRSC) of Washington – Shared Small Works and Consultant Roster ([www.mrscroster.org](http://www.mrscroster.org)).

If interested in providing engineering services to the County, submit a sealed envelope to Mark R. Cook, Kittitas County Public Works Director, at 411 N. Ruby St. Suite 1, Ellensburg WA 98926 **by 10am local time on July 30, 2020**. Submittals shall include a one-page cover letter with the firm name as listed on the MRSC web site, and contact information. Submittals shall also include five copies of your Statement of Qualifications describing the firm's or team's ability to professionally provide the requested services. Address submittals: Vantage Highway (MP 21.25 to MP 27.51) Pavement and Guardrail Design.

For your records, the County will provide a confirmation email to the contacts provided in the submittal confirming receipt of your interest in the proposal. Submittals received after **10:00am local time on July 30, 2020** will be disregarded. Kittitas County encourages disadvantaged,

minority and women owned consultant firms to respond. The WSDOT Disadvantaged Business Enterprise program established a 2% mandatory UDBE goal for consultants on this project.

The County reserves the right to reject any and all submittals.

**SELECTION PROCESS AND PROPOSED SCHEDULE:**

Kittitas County selection will be based on review of submittals in the following manner:

1. The firm's or team's qualifications, experience and ability performing the requested work (30 points);
2. Demonstrated experience with similar projects (30 points);
3. Demonstrated experience utilizing reinforcing pavement fiber in asphalt design (30 points);
4. Experience working in Kittitas County in the past five years (20 points);
5. Demonstrated ability keeping projects on time and within budget (20 points);
6. Demonstrated ability communicating and working effectively with the public, staff, Washington State Department of Transportation, Washington State County Road Administration Board and regulatory agencies (20 points).

Anticipated Dates	Tasks
July 30, 2020	Deadline for SOQ submittals
August 26, 2020	Selection of Firms to Interview
September 16, 2020	Interviews and Reference Checks
September 28, 2020	Selection of firms and prepare contracts
October 6, 2020	BOCC Award of Contracts

The selection process shall be as follows:

- Submittals are reviewed and scored by the Public Works selection committee.
- Selection of firms to interview may be waived if the selection committee decides to award to a single firm based on review of the submittals.
- Firms will be selected to interview if the selection committee decides that interviews are required. The specific interview format will be provided to firms in advance of interviews.
- The Public Works Director will negotiate a scope of work and fee with the selected consultant.
- Providing that a scope of work and fee is successfully negotiated, the consultant will be recommended for award to the Board of County Commissioners during a Board business session (October 6, 2020).
- The selected consultant will then enter into a standard professional service agreement with Public Works.

Kittitas County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it

will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The above noted schedule is tentative and may be changed based on the number of proposals submitted. Proposals will be evaluated immediately with final selection targeted for late September 2020.

**AGREEMENT OF SERVICES:**

The selected consultant(s) will be expected to enter into a standard Professional Services Agreement. Insurance requirements are included in that agreement. The anticipated contract period shall be September 2020 to September 2021.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling collect (509-962-7523).

Kittitas County reserves the right to accept or reject any and all proposals or any items or part thereof or to waive any information or irregularities in the proposals. Kittitas County shall have the sole discretion to determine the most responsible proposal.

**ADDITIONAL INFORMATION:**

No cost or fee schedules shall be submitted with your response. Consultants will be selected on their qualifications and experience as noticed in this solicitation, with fees determined through negotiations following selection. Contracting is dependent on a negotiated mutually accepted scope of work and subsequent fee established by the consultant.

**INQUIRIES:**

Direct all inquiries regarding this request for services to Mark Cook, Director of Public Works at (509) 962-7523 or via email:

Mark Cook  
[mark.cook@co.kittitas.wa.us](mailto:mark.cook@co.kittitas.wa.us)

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